



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING AGENDA

October 20, 2020, 6:00 PM

ATTENTION: Protecting the public, our partners, and our staff are of the utmost importance. Due to recent health concerns with the novel Corona-virus, the Park Board has decided to host the meeting Online via Zoom. In accordance with the Governor's Stay at Home Order issued on March 23, 2020, the public is strongly encouraged to participate via teleconference. You can join the zoom meeting for the study session and regular meeting by using the Meeting ID: 865 0257 3551 Password: PenMet1020 or call in at +1 253-215-8782 Password: 7461400684 Meeting agendas can be accessed online at PenMetParks.org. Citizen Comments can be emailed to admin@penmetparks.org by October 19th at 5:00 PM and will be read at the meeting.

Call to Order

Commissioner Roll Call:

	Present	Excused	Comment
Maryellen (Missy) Hill			
Amanda Babich			
Laurel Kingsbury			
Kurt Grimmer			
Steve Nixon			

ITEM 1 Approval of Agenda

ITEM 2 Citizen Comments

Due to current circumstances surrounding the COVID-19 Pandemic, we will be accepting citizen comments via email at ssnuffin@penmetparks.org up until 5:00 PM on October 19, 2020. Comments will be read and recorded in the meeting.

ITEM 3 Presentations

3a. Director's Report

3b. Financial Report - Presented in Study Session

3c. President's Report

ITEM 4 Consent Agenda

4a. Approval of Minutes

10/06/2020 Regular Minutes

ITEM 5 Unfinished Business

5a. CRC Project Update



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- ITEM 6 New Business: None**
- ITEM 7 Committee Reports**
 - 7a. CRC Finance Committee**
 - 7b. CRC Marketing Committee**
 - 7c. CRC Operations Committee**
- ITEM 8 Comments by Board**
- ITEM 9 Next Board Meetings**
Tues. November 3, 2020 (Study and Regular) Via Zoom or Teleconference
5:00 PM
- ITEM 10 Executive Session: None**
- ITEM 11 Adjournment**

AGENDA POLICY

No comments or discussion will be allowed on consent items.

Citizen Comments: Citizens are afforded an opportunity at each regular and special meeting of the Board of Park Commissioners to offer their comments to the Board. Citizens are limited to a three (3) minute time limit and may only speak once during the Citizen Comment period at each meeting. Comments will be included as part of the official record of the meeting.

Individuals requesting an item to be placed on the agenda must submit a request by 12 noon on the Monday preceding the Tuesday meeting date.

Individuals wishing to submit materials or written testimony to the Board at the meeting must provide ten (10) copies at least 15 minutes prior to the start of the meeting.

***Special Note: Due to current circumstances, we will be accepting citizen comments via email at ssnuffin@penmetparks.org up until 5:00 PM the Monday prior to PenMet Parks Regular Meetings. Comments will be read and recorded in the meeting.**



Peninsula Metropolitan Park District

GENERAL FUND INCOME STATEMENT 2020

January - September, 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
3100000 TAX REVENUE				
3111000 Real and Personal Property Tax	3,895,176.92	3,741,778.00	153,398.92	104.10 %
3131700 Sales Tax	305,871.39	288,862.00	17,009.39	105.89 %
3172000 Leasehold Excise Tax	556.67	3,375.00	-2,818.33	16.49 %
Total 3100000 TAX REVENUE	4,201,604.98	4,034,015.00	167,589.98	104.15 %
3400000 CHARGES FOR SERVICES				
3472000 Facility Rental Fee	57,139.70	78,431.00	-21,291.30	72.85 %
Total 3400000 CHARGES FOR SERVICES	57,139.70	78,431.00	-21,291.30	72.85 %
3610000 INTEREST AND OTHER EARNINGS				
3611100 Investment Interest	61,560.60	79,127.00	-17,566.40	77.80 %
Total 3610000 INTEREST AND OTHER EARNINGS	61,560.60	79,127.00	-17,566.40	77.80 %
3620000 RENTS, LEASES AND CONCESSIONS				
3625001 Long Term Golf Course Lease	33,273.48	27,440.00	5,833.48	121.26 %
3626001 Housing Rentals/Leases	41,375.32	40,863.78	511.54	101.25 %
Total 3620000 RENTS, LEASES AND CONCESSIONS	74,648.80	68,303.78	6,345.02	109.29 %
3670000 PRIVATE SOURCE CONTRIBUTIONS				
3671900 Private Donations - Other	1,750.00		1,750.00	
Total 3670000 PRIVATE SOURCE CONTRIBUTIONS	1,750.00		1,750.00	
3690000 OTHER MISCELLANEOUS REVENUE				
3691000 Sale of District Property	25,739.35		25,739.35	
Total 3690000 OTHER MISCELLANEOUS REVENUE	25,739.35		25,739.35	
3890000 OTHER GF NON REVENUE	25,720.20		25,720.20	
3951000 SALE OF CAPITAL ASSETS				
3951064 Sale of Machinery & Equipment	9,128.85		9,128.85	
Total 3951000 SALE OF CAPITAL ASSETS	9,128.85		9,128.85	
Total Income	\$4,457,292.48	\$4,259,876.78	\$197,415.70	104.63 %
GROSS PROFIT	\$4,457,292.48	\$4,259,876.78	\$197,415.70	104.63 %
Expenses				
5110000 LEGISLATIVE				
5111010 Board / Employee Compensation	45,024.00	48,080.00	-3,056.00	93.64 %
5111020 Board Payroll Taxes	3,776.93	4,239.00	-462.07	89.10 %
5111031 Office & Operating Supplies-Leg	3,457.28	700.00	2,757.28	493.90 %
5111044 Printing and Advertising		375.00	-375.00	
5112041 Professional Services	750.00	13,000.00	-12,250.00	5.77 %
5114043 Travel		1,200.00	-1,200.00	
5114049 Memberships & Training		1,818.00	-1,818.00	
5115045 Rentals	1,260.00	5,230.00	-3,970.00	24.09 %
5117051 Elections	19,204.00		19,204.00	
5971055 Interfund Transfer	400.00		400.00	
Total 5110000 LEGISLATIVE	73,872.21	74,642.00	-769.79	98.97 %



Peninsula Metropolitan Park District

GENERAL FUND INCOME STATEMENT 2020

January - September, 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5130000 EXECUTIVE				
5131010 Salaries - Exec	93,749.94	97,497.00	-3,747.06	96.16 %
5131011 Wages - Regular	93,225.57	101,259.00	-8,033.43	92.07 %
5131020 Benefits	77,698.66	82,870.47	-5,171.81	93.76 %
5131044 Marketing	42,019.18	84,134.25	-42,115.07	49.94 %
5131045 Office Lease	73,427.93	82,368.00	-8,940.07	89.15 %
5132041 Executive-Professional Services	99,238.53	174,725.00	-75,486.47	56.80 %
5134043 Executive - Travel	4,514.35	19,900.00	-15,385.65	22.69 %
5134049 Memberships & Training	4,573.10	8,695.00	-4,121.90	52.59 %
5152041 Legal - Professional Services	15,483.50	22,500.00	-7,016.50	68.82 %
5162041 Personnel-Professional Services	664.50		664.50	
5761031 Office and Operating Supplies	3,439.72	5,247.00	-1,807.28	65.56 %
5761035 Minor Equipment	1,058.62		1,058.62	
5761041 Prof. Serv -Computer & Security	20,797.41	21,375.00	-577.59	97.30 %
5761043 Administration - Travel		450.00	-450.00	
5761044 Printing/Advertising	151.00		151.00	
5761045 Operating Rentals and Leases	5,864.29	4,095.00	1,769.29	143.21 %
5761046 Insurance - General Liability	76,674.00	0.00	76,674.00	
5761049 Miscellaneous / Events		1,500.00	-1,500.00	
5768953 Other Oper. Exps-External Taxes	220.80		220.80	
5893053 Leasehold Excise Taxes	2,577.05	11,250.00	-8,672.95	22.91 %
5928900 Bond Service Costs	0.00	300.00	-300.00	0.00 %
5977665 Transfer - Capital Fund	3,443,237.00	3,443,237.00	0.00	100.00 %
5977671 Transfer - Debt Service Fund	66,500.00	66,500.00	0.00	100.00 %
5982252 Intergovt Pmt - Fire Protect	8,343.30	5,247.00	3,096.30	159.01 %
6103601 Computer Hardware	10,911.40	5,000.00	5,911.40	218.23 %
6103602 Computer Software	5,899.52	11,000.00	-5,100.48	53.63 %
6104201 Postage	625.20	973.00	-347.80	64.25 %
6104202 Telephone	16,600.13	22,225.50	-5,625.37	74.69 %
6104204 Internet	13,692.00	6,750.00	6,942.00	202.84 %
Total 5130000 EXECUTIVE	4,181,186.70	4,279,098.22	-97,911.52	97.71 %
5140000 FINANCIAL AND RECORDS SERVICES				
5141011 Wages - Regular	108,721.99	110,993.22	-2,271.23	97.95 %
5141020 Personnel Benefits	39,249.65	42,820.47	-3,570.82	91.66 %
5141031 Supplies		855.00	-855.00	
5142000 Financial Services	450.00	450.00	0.00	100.00 %
5142336 Computers - Finance		10,000.00	-10,000.00	
5142341 Professional Services	25,391.78	24,305.00	1,086.78	104.47 %
5142349 Bank Charges	265.42	450.00	-184.58	58.98 %
5144043 Travel		729.00	-729.00	
5144049 Memberships & Training	150.00		150.00	
Total 5140000 FINANCIAL AND RECORDS SERVICES	174,228.84	190,602.69	-16,373.85	91.41 %



Peninsula Metropolitan Park District

GENERAL FUND INCOME STATEMENT 2020

January - September, 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5710000 PARTICIPANT RECREATION				
5711011 Wages - Administration	75,671.29	94,302.72	-18,631.43	80.24 %
5711020 Benefits - Administration	37,481.76	44,718.75	-7,236.99	83.82 %
5711043 Conferences	906.40	5,340.00	-4,433.60	16.97 %
5972055 Transfer- Rec. Revolving Fund	180,500.00	180,500.00	0.00	100.00 %
Total 5710000 PARTICIPANT RECREATION	294,559.45	324,861.47	-30,302.02	90.67 %
5760000 CAPITAL PROJECTS				
5768010 Wages - Regular	135,471.94	187,188.03	-51,716.09	72.37 %
5768020 Personnel Benefits	49,772.52	77,848.47	-28,075.95	63.94 %
5768031 Supplies	1,239.22	4,316.00	-3,076.78	28.71 %
5768035 Small Equipment		1,600.00	-1,600.00	
5768043 Travel		2,062.53	-2,062.53	
5768045 Facility Rentals		11,250.00	-11,250.00	
5768049 Miscellaneous	750.00	2,217.00	-1,467.00	33.83 %
Total 5760000 CAPITAL PROJECTS	187,233.68	286,482.03	-99,248.35	65.36 %
5768500 PARKS & GROUNDS MAINTENANCE				
5768511 Wages - Regular	335,830.17	441,792.00	-105,961.83	76.02 %
5768520 Benefits	146,741.08	200,972.97	-54,231.89	73.02 %
5768531 Operating Supplies	47,762.72	84,870.00	-37,107.28	56.28 %
5768532 Fuel	8,634.63	13,500.00	-4,865.37	63.96 %
5768535 Small Tools & Minor Equipment	15,926.51	39,401.00	-23,474.49	40.42 %
5768541 Professional Services	36,919.07	57,200.00	-20,280.93	64.54 %
5768543 Travel	172.00	1,647.00	-1,475.00	10.44 %
5768545 Operating Rentals & Leases	4,575.87	9,000.00	-4,424.13	50.84 %
5768546 Surface Water/Noxious Weed Tax	3,496.96	3,500.00	-3.04	99.91 %
5768547 Utility Services	49,859.75	66,142.00	-16,282.25	75.38 %
5768548 Repairs & Maintenance	3,279.87	15,000.00	-11,720.13	21.87 %
5768549 Memberships & Training	1,156.41	5,900.00	-4,743.59	19.60 %
Total 5768500 PARKS & GROUNDS MAINTENANCE	654,355.04	938,924.97	-284,569.93	69.69 %
Total Expenses	\$5,565,435.92	\$6,094,611.38	\$ -529,175.46	91.32 %
NET OPERATING INCOME	\$ -1,108,143.44	\$ -1,834,734.60	\$726,591.16	60.40 %
NET INCOME	\$ -1,108,143.44	\$ -1,834,734.60	\$726,591.16	60.40 %



Peninsula Metropolitan Park District

RECREATION REVOLVING FUND INCOME STATEMENT 2020

January - September, 2020

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
3400000 CHARGES FOR SERVICES				
3476000 Recreation Program Fees	212,936.32	319,542.25	-106,605.93	66.64 %
3479000 Other Fees and Charges	414.41	5,500.00	-5,085.59	7.53 %
Total 3400000 CHARGES FOR SERVICES	213,350.73	325,042.25	-111,691.52	65.64 %
3670000 PRIVATE SOURCE CONTRIBUTIONS				
3671100 Private Donations-Gifts/Pledges	2,520.00	6,000.00	-3,480.00	42.00 %
Total 3670000 PRIVATE SOURCE CONTRIBUTIONS	2,520.00	6,000.00	-3,480.00	42.00 %
3970000 TRANSFERS IN				
3977655 Transfer In-Interfund Subsidies	180,900.00	180,500.00	400.00	100.22 %
Total 3970000 TRANSFERS IN	180,900.00	180,500.00	400.00	100.22 %
Total Income	\$396,770.73	\$511,542.25	\$ -114,771.52	77.56 %
GROSS PROFIT	\$396,770.73	\$511,542.25	\$ -114,771.52	77.56 %
Expenses				
5710000 PARTICIPANT RECREATION				
5712011 Wages - Recreation Program	131,390.38	174,420.00	-43,029.62	75.33 %
5712020 Benefits - Recreation Program	47,386.59	64,456.47	-17,069.88	73.52 %
5712031 Office & Operating Supplies	23,548.94	48,850.00	-25,301.06	48.21 %
5712035 Minor Equipment	1,490.21	1,000.00	490.21	149.02 %
5712041 Sports & Professional Fees	107,085.01	136,935.72	-29,850.71	78.20 %
5712043 Travel	438.41	900.00	-461.59	48.71 %
5712044 Printing & Advertising		500.00	-500.00	
5712045 Rentals	14,754.00	16,813.50	-2,059.50	87.75 %
5712049 Memberships & Training	-80.00		-80.00	
5712053 Sales & Use Taxes	3,586.61	4,513.50	-926.89	79.46 %
5714049 Special Events	18,572.65	29,699.65	-11,127.00	62.53 %
Total 5710000 PARTICIPANT RECREATION	348,172.80	478,088.84	-129,916.04	72.83 %
Total Expenses	\$348,172.80	\$478,088.84	\$ -129,916.04	72.83 %
NET OPERATING INCOME	\$48,597.93	\$33,453.41	\$15,144.52	145.27 %
NET INCOME	\$48,597.93	\$33,453.41	\$15,144.52	145.27 %



Peninsula Metropolitan Park District

INCOME STATEMENT - ENDOWMENT FUND

January 2007 - September 2020

	TOTAL
Income	
3400000 CHARGES FOR SERVICES	
3473000 Recreation Rental Fee	94,869.92
Total 3400000 CHARGES FOR SERVICES	94,869.92
3610000 INTEREST AND OTHER EARNINGS	
3611150 Investment Income - Endowment	27,276.96
Total 3610000 INTEREST AND OTHER EARNINGS	27,276.96
3620000 RENTS, LEASES AND CONCESSIONS	
3625002 Long Term Golf Course Lease - Endowment	159,437.73
3627001 Concessions Lease Facilities	1,967.09
Total 3620000 RENTS, LEASES AND CONCESSIONS	161,404.82
3670000 PRIVATE SOURCE CONTRIBUTIONS	
3671900 Private Donations - Other	144,942.27
Total 3670000 PRIVATE SOURCE CONTRIBUTIONS	144,942.27
3970000 TRANSFERS IN	
3977655 Transfer In-Interfund Subsidies	1,087.00
Total 3970000 TRANSFERS IN	1,087.00
Total Income	\$429,580.97
GROSS PROFIT	\$429,580.97
Expenses	
5130000 EXECUTIVE	
5893053 Leasehold Excise Taxes	193.78
Total 5130000 EXECUTIVE	193.78
5140000 FINANCIAL AND RECORDS SERVICES	
5142000 Financial Services	18.35
Total 5140000 FINANCIAL AND RECORDS SERVICES	18.35
5142500 Investment Fees - Endowment	1,264.47
5710000 PARTICIPANT RECREATION	
5712053 Sales & Use Taxes	6,934.99
Total 5710000 PARTICIPANT RECREATION	6,934.99
Total Expenses	\$8,411.59
NET OPERATING INCOME	\$421,169.38
NET INCOME	\$421,169.38



2020 Capital Projects							
Project	Year Started	CIP Fund 1/1/2020	2019 Budgeted Transfers In	Land Sale Donations and Fund Transfers	Capital Fund Expenses	CIP 9/30/2020	Notes
Park Improvement Program	2006	\$6,815,636.46	\$126,593.98	-\$658,033.63	\$0.00	\$6,284,196.81	Transfer to complete the school district property transfer & R2020-018 Hale Pass Transfer
Peninsula Enhancement Grant Program (PEG)	2007	\$22,762.96	\$2,237.04	\$0.00	\$16,048.18	\$8,951.82	Scout Reimbursement; Zumar Signs; Voyager PTA
Community Recreation Center	2017	\$410,085.62	\$2,700,000.00	\$0.00	\$281,582.06	\$2,828,503.56	Snodgrass Freeman Associates; Star Tree Service; Daily Journal of Commerce; Synthetic Surfaces; Halsan EF&P; Asbestos NW; Parametrix; Tracys Painting; Synthetic Putt Putt; Knight Safe & Locks; Perkins Coie; BLRB; Geo Resources; The Briggs Group
Lighting Project - Sehmel Homestead Park	2019	\$473,841.13	\$95,000.00	\$0.00	\$451,067.58	\$117,773.55	KCDA Payment; MB Electric; Cross Engineers
Service Options	2014	\$30,594.02	\$19,405.98	\$0.00	\$20,075.70	\$29,924.30	Star Tree Removal; Cushman Trail Pedestals; Sunrise Beach Bathroom; Plumbing Supplies; Municode
Hales Pass - Renovation	2018	\$31,892.65	\$500,000.00	\$650,000.00	\$113,391.95	\$1,068,500.70	Driftmier Architects; Chuck West Construction; KCDA
Dog Park	2019	\$0.00	\$0.00	\$8,033.63	\$8,033.63	\$0.00	School District Transfer Fees
Building Fund	2015	\$100,905.00	\$0.00	\$0.00	\$0.00	\$100,905.00	
Total Capital Funds		\$7,885,717.84	\$3,443,237.00	\$0.00	\$890,199.10	\$10,438,755.74	

The actual cash for these 2020 capital fund transfers will come in during the months of April and October.



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STUDY SESSION MINUTES

October 06, 2020, 4:00 PM

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Commissioners Present:

Maryellen (Missy) Hill (President)
Kurt Grimmer
Amanda Babich (Clerk)
Laurel Kingsbury
Steve Nixon

Staff:

Doug Nelson
Elaine Sorensen
Eric Guenther
Stacie Snuffin
Chuck Cuzzetto
Brycen Tony
Ed Lewis
Ron Martinez
Aiden Krug
Kelly Darling

ITEM 1 Approval of Agenda

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Nixon. The agenda was approved with a 5-0 vote

ITEM 2 Board Discussion

2a. 2021 Decision Cards

Finance and HR Manager, Elaine Sorensen gave an overview of the 2021 Budget Calendar. Sorensen asked to meet with Commissioners with 2 or fewer Board members per meeting to review the Budget Book.

Commissioner Nixon requested that he be one of the first Commissioners to meet with Sorensen as he will be going on vacation for a few weeks. PenMet Staff presented their decision cards to the Board for review and consideration for the 2021 Budget. The Commissioners were able to ask questions and have a discussion after each presentation.

2b. 2021 Six-Year Capital Budget 2021



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Planning and Special Projects Manager, Eric Guenther gave an overview of the 6-Year Capital Budget for 2021. Staff and Board had a discussion and the staff answered questions from Commissioners.

2c. Budget Q&A: Questions were asked during in 2a. and 2b.

ITEM 3 Adjournment: President Hill adjourned the meeting at 5:51 pm

APPROVED BY THE BOARD ON: _____

President

Clerk



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REGULAR MEETING MINUTES

October 06, 2020, 6:00 PM

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Call to Order: The meeting was called to order by Commissioner Hill at 6:00 pm

Commissioners Present:

Maryellen (Missy) Hill (President)
Kurt Grimmer
Amanda Babich (Clerk)
Laurel Kingsbury
Steve Nixon

Outside Staff:

Sarah Fischer
John Barnholt
Linda Kaye Briggs

Staff:

Doug Nelson
Elaine Sorensen
Eric Guenther
Stacie Snuffin
Chuck Cuzzetto
Brycen Tony
Ed Lewis

ITEM 1 Approval of Agenda

Commissioner Grimmer made a motion to approve the agenda, seconded by Commissioner Nixon. The agenda was approved with a 5-0 vote.

ITEM 2 Citizen Comments: None

ITEM 3 Presentations

3a. Director's Report

Executive Director, Doug Nelson reported that he will be moving the Covid 19 Fiscal Updates into his Director's report in future meetings. Nelson gave updates on current recreation, events, and other happenings in the district. He reported that the governor's office issued new guidance regarding recreation and outdoor activities and an update on the Pierce County Comp Plan amending 5 PenMet parcels of land. Nelson thanked the Kiwanis, President Hill, and Staff for contributing to the success of the



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Kiwanis Miniature Golf Tournament that was held at the CRC (Community Recreation Center)

3b. President's Report

President Hill reported that there will be a Jurassic Parliament Workshop on Saturday, October 10, 2020. President Hill announced that PenMet has hired Ally Bucajich as a Project Manager for the CRC project.

ITEM 4 Consent Agenda

Commissioner Babich made a motion to approve the consent agenda, seconded by Commissioner Kingsbury. The agenda was approved with a 5-0 vote.

4a. Approval of Minutes

09/15/2020 Regular Minutes

4b. Approval of Vouchers

\$282,183.22 Reference Number V2020-481-521

ITEM 5 Unfinished Business

5a. CRC Project Update

Sarah Fischer from BLRB gave an update on an earlier meeting that included a gleaning exercise that homed in on details on the Performa. She introduced John Barnholdt from BRS. She gave a brief update on the CRC Project and talked about the Steering Committee meetings, project goals, and timelines. She reported that they are evaluating data from various meetings. She gave some examples of feedback from the polling results from the public meetings on the CRC Project. Fischer took questions from the Board before moving on to Proforma presented by John Barnholdt from BRS. He discussed the core service areas, core participation, and extended service areas. He also discussed balancing programming, cost recovery goals, extended service areas. He gave an overview of operational performance and center revenues. Barnholdt took questions from the Board and had a further discussion. Linda Kaye Briggs gave an update on the case statement document for a feasibility study. Linda took questions and feedback from the Board and Staff on the case study document.

ITEM 6 New Business

6a. Approve Transfer of Restricted Major Capital Replacement Fund to SHP (Sehmel Homestead Park) Turf Replacement Fund (Resolution R2020-023)

Commissioner Grimmer made the motion to approve Resolution R2020-023 authorizing the transfer of up to \$600,000 from the Restricted Major Capital Replacement Fund to the Sehmel Homestead Park Turf Replacement Fund and amend the 2020 Capital Project budget. Seconded



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by Commissioner Nixon. The motion was approved with a 5-0 vote. Special Project and Planning Manager, Eric Guenther answered questions and discussed with the Board.

6b. Recreation Leader 1 & 2 Job Description and Salary Range Approval

Community Recreation Specialist, Brycen Toney presented and took questions from the Board on Recreation Leader 1 & 2 job descriptions and salary ranges. Commissioner Grimmer made a motion to approve the revised job descriptions for Recreation Leader I and Recreation Leader II. Seconded by Commissioner Kingsbury. Community Recreation Specialist, Brycen Toney took questions from the Board

ITEM 7 Committee Reports

7a. CRC Finance

Commissioner Nixon reported that the CRC Finance Committee reviewed the project budget and spreadsheet. He also reported that they had reviewed bond financing documentation and draft communication plan. The board and staff discussed the budget.

7b. CRC Marketing

Commissioner Grimmer reported that he and Linda Kaye Briggs have been meeting with community influencers. He reported that they are moving on to the Feasibility Phase and its fundraising potential. Executive Director, Doug Nelson reported that the CRC Marketing Committee discussed the schedule, draft case statement, and timeline.

7c. CRC Operations

Commissioner Nixon reported that the CRC Operations Committee discussed feedback from the Steering Committee and the sharing of contact information for them to communicate and ask questions outside of the Steering Committee Meetings. He also reported that BLRB and BRS had a Project Team had a meeting and that there will be an Eco Charrette meeting on Thursday, October 8, 2020, from 8 am – 12 pm.

ITEM 8 Comments by Board

Commissioner Grimmer allocated \$1,136.87 for Miniature Golf Equipment out of his legislative funds. Commissioners addressed the public regarding the resignation letter from PenMet's Interim Senior Operations Manager and the transparency of the Board.

ITEM 9 Next Board Meetings

Tues. October 20, 2020 (Study and Regular) Via Zoom or Teleconference 5:00 PM

ITEM 10 Executive Session:

ITEM 11 Adjournment President Hill adjourned the meeting at 7:54 pm



Peninsula Metropolitan Park District

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APPROVED BY THE BOARD ON: _____

President

Clerk